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CAMPBELLSVILLE
**CERTIFIED LOCAL GOVERNMENT/
HISTORIC PRESERVATION COMMISSION**

Commission Members:
Gwynette Sullivan, Chair
Jim Miller, Vice Chair, Treasurer
Pam Russell, Secretary
Linda Hayes
Frank Kidwell
Mayor Brenda Allen, Ex-Officio
Donna Logsdon, Ex-Officio

**January 14, 2020
MINUTES**

1. CALL TO ORDER

Chair, Gwynette Sullivan, called the Campbellsville Certified Local Government/Historic Preservation Commission meeting to order at 12:00 in the lower level of the Civic Center located at 205 N. Columbia Avenue.

2. ROLL CALL

Commission members present: Gwynette Sullivan - Chair
Jim Miller - Vice Chair, Treasurer
Pam Russell - Secretary
Frank Kidwell

Staff member present: Donna Logsdon - CLG Administrator/Main Street Director

3. CERTIFICATES OF APPROPRIATENESS

There were no items to review.

4. CONCEPTUAL REVIEW

There were no items to review.

5. CHPC APPROVALS

A. **210 E. Main Street**, Kerr Workplace Solutions, Building Owners Bill, and Jill Chandler - signage

B. **123 E. Main Street**, Sandpaper and Wine, Building Owners Doug & Kathleen Tucker,
Tenant Jennifer Schuhmann - exterior alterations and signage.

C. **104 S. Court Street**, Amore, Building Owner Jan Feese, Tenant Michelle Gaines - signage and exterior alterations.

D. **223 E. Main Street**, The White Orchid Florist & Gifts, LLC, Owner Blake Day – signage.

E. **216-220 E. Main Street**, Dixie Pawn and Gun Shop, Owner, Kevin McGlothlin - exterior renovations.

Chair, Gwynette Sullivan, reviewed each application. Pam Russell made a motion to approve applications items A. B. C. D. and E. Jim Miller seconded the motion. The motion passed.

6. **APPROVAL OF MINUTES** – October 2, 2019, November 12, 2019 Pam Russell made a motion to accept the October 2, 2019 and November 12, 2019 meeting minutes followed by a second from Jim Miller. The motion passed.

7. OLD BUSINESS

A. **Campbellsville Residential Historic District:** Donna Logsdon reviewed the request from the Campbellsville Residential Neighborhood to become a Local Historic District. She made a presentation to the City Council on December 2, 2019 and again on January 6, 2020 and to the City Planning and Zoning Commission on January 7, 2020. Both groups agreed for us to proceed with public meetings with the neighborhood to discuss in detail what it means to become a local historic district and to determine the proposed boundaries.

B. **CLG grant applications:** A proposed list of CLG grant applications were reviewed. Jim Miller made a motion to apply for three (3) grants in the following order of priority: 1. To develop the Campbellsville Residential Local Historic District Design Guidelines with the neighborhood; 2. To conduct a series of Preservation Education Workshops and prepare a Preservation Education Notebook; and 3. To conduct a series of workshops to prepare Campbellsville's Historic Preservation Plan. Pam Russell seconded the motion. The motion passed.

C. **Campbellsville Historic Preservation Commission/Main Street Recipe Book:** Donna Logsdon stated that she is currently working on revising the Recipe Book.

- D. **Historic Plaques:** Donna Logsdon presented a quote dated January 11, 2020 for 34 - 6" x 8" signs from Kenny Signs, Graphics & Awnings in the amount of \$ 6,280.00 plus \$ 250.00 to mount the plaques on the exterior walls of most buildings for a total of \$ 6,530.00. Property owners will be asked to pay a portion of the cost which is estimated to be \$ 192.00 each. Frank Kidwell made a motion to allow Donna to work out the payment of the plaques with the property owners followed by a second from Jim Miller. The motion passed.
 - E. **CLG grant - Website:** Donna Logsdon presented a list of items that she has sent to the consultant Bobby Hayes to develop the CLG website.
 - F. **Kentucky Ornaments:** Chair, Gwynette Sullivan, said the wooden Kentucky ornaments we purchased last fall sold out before Christmas. She thinks we could order more and have them for the sale on the 4th of July. Jim Miller made a motion to buy 40 more ornaments for \$ 100.00 plus \$ 15.00 for shipping. Frank Kidwell seconded the motion. The motion passed.
8. **NEW BUSINESS**
- A. **CLG Annual Report:** Donna Logsdon reviewed each item listed in the 2018-2019 CLG Annual Report with the commissioners. Jim Miller made a motion to accept the Annual Report with suggested revisions followed by a second from Frank Kidwell. The motion passed.
 - B. **Bylaw's Revised:** Donna Logsdon reviewed the changes in the Bylaws. Frank Kidwell made a motion to accept the changes that were made to the Bylaws followed by a second from Pam Russell. The motion passed.
 - C. **National Preservation Month May 2020:** Activities for May 2020, National Preservation Month, were discussed. The Historic Preservation Commission will meet with members of the Campbellsville Main Street Program at 11:45 a.m. in the City Council Chambers on Thursday, May 7, 2020. Mayor Allen and Judge/Executive Smith will read a joint Preservation Month proclamation, a group picture will be taken. We can sell Kentucky ornaments as well as other items.
9. **TREASURER'S REPORT**
- Treasurer, Jim Miller, stated we had \$ 3,839.16 in the Citizen Bank account. Frank Kidwell made a motion to accept the Treasurer's Report followed by a second from Pam Russell. The motion passed.
10. **OTHER BUSINESS**
- Frank Kidwell asked Donna Logsdon to call him to remind him of our meetings two days in advance of the meeting.
11. **ADJOURNMENT**
- Jim Miller made a motion to adjourn the meeting at 12:56 p.m. followed by a second from Pam Russell. The motion passed.

Respectfully submitted,

Pam Russell, Secretary