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CAMPBELLSVILLE
**CERTIFIED LOCAL GOVERNMENT/
HISTORIC PRESERVATION COMMISSION**

Commission Members:
Gwynette Sullivan, Chair
Jim Miller, Vice Chair, Treasurer
Pam Russell, Secretary
Linda Hayes
Frank Kidwell
Mayor Brenda Allen, Ex-Officio
Donna Logsdon, Ex-Officio

**August 26, 2020
MINUTES**

1. CALL TO ORDER

Chair, Gwynette Sullivan, called the Campbellsville Certified Local Government/Historic Preservation Commission meeting to order at 12:00 p.m. in the lower level of the Campbellsville Civic Center located at 205 N. Columbia Avenue.

2. ROLL CALL

Commission members present: Gwynette Sullivan, Chair
Jim Miller, Vice Chair, Treasurer
Pam Russell, Secretary
Frank Kidwell
Linda Hayes
Staff member present: Donna Logsdon, CLG Administrator/Main Street Director

3. CERTIFICATES OF APPROPRIATENESS

There were no projects to review.

4. CONCEPTUAL REVIEW

There were no projects to review.

5. CHPC APPROVALS

- A. **The White Orchid**, 223 E. Main Street, Owner Blake Day - Signage 1/6/20
- B. **La Catrina**, 229 E. Main Street, Building owner Scott Hess, Business owner, Jose Rodriguez - Signage 1/29/20
- C. **Skinspiration**, 110-112 E. Main Street, Building Owners Dennis Brinley, Alex Montgomery, Renee Dobson, Business owner Natalie Warren - Signage 3/16/20
- D. **Jenny Lou Boutique**, 123 E. Main Street, Building Owners Doug and Kathleen Tucker, Business Owner Jennifer Schuhmann – Signage 6/8/20
Frank Kidwell made a motion to approve C of A applications A., B., C., and D. Linda Hayes seconded the motion. The motion passed.

6. APPROVAL OF MINUTES – January 14, 2020

Jim Miller made a motion to approve the January 14, 2020 meeting minutes followed by a second from Frank Kidwell. The motion passed.

7. OLD BUSINESS

- A. **CLG Grant Update - CLG Webpage:** Donna Logsdon stated the webpage campbellsvilledowntown.com, designed by Consultant Bobby Hayes, was launched in June. The CLG grant has been completed.
- B. **CLG Grant Update - Preservation Plan:** Donna Logsdon reported that the CLG grant we applied for to prepare a Preservation Plan did not get funded this year, however we can apply for the project next year.
- C. **CLG grant revision - Preservation Education 2021:** Donna Logsdon explained that the original CLG grant, to cover 60% of the cost for Donna to attend the NAPC FORUM in Tacoma, Washington in July 2020 had become a virtual conference because of COVID-19. Therefore the funding was reallocated to cover the cost of a Preservation Education consultant who will make presentations on becoming a local historic district between March and July 2021.
- D. **Campbellsville Residential Historic District:** Donna Logsdon mentioned that because of the corona virus, the presentations planned for the Campbellsville Residential Historic District had been postponed until next year and the revised CLG grant will be utilized by a Preservation Education consultant to make presentations to the neighborhood, government officials and the general public.
- E. **Campbellsville Historic Preservation Commission/Main Street Recipe Book:** Pam Russell, Gwynette Sullivan, and Donna Logsdon are in the process of updating the Recipe Book.
- F. **National Historic Preservation Month:** A list of activities that took place during the month of May, National Historic Preservation Month, was distributed.
- G. **Historic Plaques:** Plaque funding was discussed. It was decided that the owner of each historic property listed in the Historic Site booklet in downtown Campbellsville will have a plaque. Donna Logsdon will ask each property owner to

donate \$ 100.00 toward their plaque to be mounted on their building exterior as a way to advertise their business since they are listed in the Historic Sites booklet.

H. **Kentucky Ornaments:** Gwynette Sullivan and Tucker Diamonds and Gold have Campbellsville & Taylor County ornaments for sale but haven't sold any ornaments in recent months due to the corona virus.

8. **NEW BUSINESS**

A. **Bylaws Proposed Revisions:** Donna Logsdon introduced a sentence to be added to the Bylaws under Article IV – Meetings, Item 1, Sentence two, as follows: “Meetings may also be held by any electronic means as the circumstances dictate and as called by the Chairman.” Pam Russell made a motion to approve the revision to the bylaws followed by a second from Jim Miller. The motion passed.

B. **Terms Expiring:** Two terms will be expiring August 31, 2020 - Gwynette Sullivan and Linda Hayes. Gwynette Sullivan agreed to serve another term of three years. Linda Hayes declined to serve. Linda was thanked for her many years of service. Several names were mentioned as Linda's replacement – Sue Smith, Chris Kidwell, Maurice Pickett, Josh Tucker and Tracy Perry. Donna Logsdon will talk to them to see who is interested in serving on the commission. Those who are interested will be recommended to Mayor Allen and the City Council.

C. **Election of Officers:** Linda Hayes made a motion to retain the current slate of officers. Each officer agreed to serve in their current position as follows: Gwynette Sullivan - Chair, Jim Miller - Vice-Chair and Treasurer, and Pam Russell - Secretary. .. Pam Russell seconded the motion. The motion passed.

D. **Holiday Activities:** Donna Logsdon will call Rick Wilson to see if he is interested in serving as Santa this year and will find out what his plans are for social distancing. She will also ask Hedgespeth Photography if they have a backdrop that could be used in place of someone impersonating Santa Claus to maintain social distancing.

E. **Volunteer Certificates:** Donna Logsdon gave each commissioner a Volunteer Certificate signed by Governor Andy Beshear and thanked them for their service. Then she took photographs of the entire Historic Preservation Commission.

F. **Educational Session:** Each commissioner is to make sure they let Donna Logsdon know which educational session they watched or attended before September 30, 2020.

9. **TREASURER'S REPORT**

Treasurer Jim Miller stated that there is \$ 3,964.16 in our checking account.

10. **OTHER BUSINESS**

Linda Hayes will give Donna Logsdon Tracy and Jeff Perry's contact information so she can discuss the possibility of future exterior renovation of Purcell's Business Products located at 222 E. First Street.

11. **ADJOURNMENT**

Linda Hayes made a motion to adjourn the meeting at 12:44 p.m. followed by a second from Frank Kidwell. The motion passed.

Respectfully submitted,

Pam Russell, Secretary