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CAMPBELLSVILLE
**CERTIFIED LOCAL GOVERNMENT/
HISTORIC PRESERVATION COMMISSION**

Commission Members:
Gwynette Sullivan, Chair
Jim Miller, Vice Chair, Treasurer
Pam Russell, Secretary
Linda Hayes
Frank Kidwell
Mayor Brenda Allen, Ex-Officio
Donna Logsdon, Ex-Officio

**September 15, 2020
MINUTES**

1. CALL TO ORDER

Chair, Gwynette Sullivan, called the Campbellsville Certified Local Government/Historic Preservation Commission meeting to order at 2:03 p.m. in the lower level of the Campbellsville Civic Center located at 205 N. Columbia Avenue.

2. ROLL CALL

Commission members present: Gwynette Sullivan, Chair
Pam Russell, Secretary
Linda Hayes

Staff member present: Donna Logsdon, CLG Administrator/Main Street Director

3. CERTIFICATES OF APPROPRIATENESS

There were no projects to review.

4. CONCEPTUAL REVIEW

There were no projects to review.

5. CHPC APPROVALS

There were no projects to review.

6. APPROVAL OF MINUTES – August 26, 2020

Linda Hayes made a motion to approve the August 26, 2020 meeting minutes followed by a second from Pam Russell. The motion passed.

7. OLD BUSINESS

A. Commissioner Recommendations: Pam Russell made a motion to recommend Sue Smith to serve on the commission followed by a second from Gwynette Sullivan. Linda Hayes abstained. The motion passed.

B. Educational Sessions: Frank Kidwell and Pam Russell watched “Code Enforcement during COVID.” Donna Logsdon will record it for our annual report. Gwynette Sullivan stated she will watch an approved educational session before September 30, 2020.

8. NEW BUSINESS

A. Historic Preservation Ordinance Proposed Revisions: Historic Preservation Ordinance 20-08, as requested by State Certified Local Government Program and Planning Coordinator, Vicki Birenberg, and revised by City Attorney John Miller, was reviewed. Revisions are noted in red writing on pages, 13, 22, 23, & 24 including the Historic Districts Map. Pam Russell made a motion to approve the revisions and recommended it to the City Council for approval followed by a second from Linda Hayes. The motion passed.

B. Downtown Beautification Award: A list of Certificate of Appropriateness applications that were reviewed and approved between October 1, 2019 and September 15, 2020 were reviewed. Linda Hayes made a motion to not

give a Downtown Beautification Award as there was no outstanding project this year that deserved the award. Most of the projects were signage. Pam Russell seconded the motion. The motion passed.

- C. **CLG grants due 2021:** A list of CLG grants applied for since 2019 were reviewed. Linda Hayes made a motion to reapply for preparing a **Local Historic Preservation Plan**, to conduct a series of **Preservation Education Workshops**, and prepare a **Preservation Education Notebook**. Pam Russell seconded the motion. The motion passed.

9. **TREASURER'S REPORT**

Treasurer Jim Miller did not attend the meeting and therefore did not make a report.

10. **OTHER BUSINESS**

- Linda Hayes was awarded a Volunteer Certificate for all of her years serving on the Historic Preservation Commission.
- The annual dinner in November was discussed. Pam Russell made a motion to not have an annual dinner at Dr. & Mrs. Michael Carter's residence due to COVID-19. Linda Hayes seconded the motion. The motion passed.

11. **ADJOURNMENT**

Linda Hayes made a motion to adjourn the meeting at 12:31 p.m. followed by a second from Pam Russell. The motion passed.

Respectfully submitted,

Pam Russell, Secretary